

Academic Calendar
Bachelor of Science in International Business Administration (IBA)
Academic Year 2025/26**Opening hours Bachelor secretariat Lucerne**

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| By telephone and email (Monday - Friday) | 08.00 – 12.00 / 13.00 – 16.00 |
| Information desk, 1 st floor, Zentralstrasse 9 (Monday - Friday) | 08.00 – 12.00 |
| Monday - Friday during examination period | 08.00 – 16.00 |
| Saturday during examination period | 08.00 – 12.00 |

Opening hours Bachelor secretariat Rotkreuz

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| By telephone and email (Monday - Friday) | 08.00 – 12.30 / 13.00 – 17.00 |
| Information desk, 5 th floor (Monday - Friday) | 08.00 – 12.30 |
| Saturday during exam weeks | closed |

Holidays / No contact hours (location Lucerne and Rotkreuz)

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| St. Leodegar | 02 Oct 2025 |
| All Saints' Day | 01 Nov 2025 |
| Immaculate Conception | 08 Dec 2025 |
| Christmas | 24 – 26 Dec 2025 |
| New Year | 31 Dec 2025 – 02 Jan 2026 |
| Easter | 03 - 06 Apr 2026 |
| Ascension Day | 14 May 2026 |
| Whit Monday | 25 May 2026 |
| Feast of Corpus Christi | 04 Jun 2026 |
| National holiday | 01 Aug 2026 |
| Assumption Day | 15 Aug 2026 |

Important Dates for Lecturers and Administrative staff

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| Orientation week for students in the first semester | 08 – 12 Sep 2025 |
| Graduation ceremony 2025, KKL Lucerne | 19 Sep 2025 |
| Semester break autumn semester 2025 | 27 – 31 Oct 2025 |
| Excursions Major Tourism & Hospitality Management | 27 – 31 Oct 2025 |
| Information about permitted resources for autumn semester 2025 examinations | 21 Nov 2025 |
| Submission of the Bachelor Proposal results to Student Transfer Services | 09 Jan 2026 |
| Submission of autumn semester 2025 examinations results, 12.00 | 02 Feb 2026 |
| Deadline for inspection of the examination records autumn semester 2025 | 05 Mar 2026 |
| Annual Careers Service Job Forum (no afternoon lessons for graduating classes) | March 2026 |
| Semester break spring semester 2026 | 06 – 10 Apr 2026 |
| Project week Majors (for students in the 6 th or 8 th semester) | 09 – 13 Feb and/or 07 – 11 Apr 2026 |
| Information about permitted resources for spring semester 2026 examinations | 24 Apr 2026 |
| Submission of the Bachelor Dissertation results to Student Transfer Services, 08.00 | 06 Jul 2026 |
| Submission of spring semester 2026 examinations results, 12.00 | 06 Jul 2026 |
| Deadline for inspection of the examination records spring semester 2026 | 06 Aug 2026 |
| Graduation ceremony 2026, KKL Lucerne | 18 Sep 2026 |

Milestones of the Academic Year

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| WAM, ISA and SZ block seminars | 01 – 12 Sep 2025 |
| Orientation week for students in the first semester | 08 – 12 Sep 2025 |
| Start of autumn semester 2025 | 15 Sep 2025 |
| Semester break autumn semester 2025 | 27 – 31 Oct 2025 |
| Excursions Major Tourism & Hospitality Management | 27 – 31 Oct 2025 |
| End of contact study autumn semester 2025 | 19 Dec 2025 |
| WAM, ISA and SZ block seminars | 02 – 13 Feb 2026 |
| Global Language and Culture block Seminars (Mandatory for IBA Students) ↳ ILPRC06 (6 th Semester) | 09 – 13 Feb 2026 |
| Start of spring semester 2026 | 16 Feb 2026 |
| Annual Careers Service Job Forum (no afternoon lessons for graduating classes) | March 2026 |
| Semester break spring semester 2026 | 06 – 10 Apr 2026 |
| Project week Majors (for students in the 6 th or 8 th semester) | 09 – 13 Feb and/or 07 – 11 Apr 2026 |
| End of spring semester 2026 | 22 May 2026 |
| Time slot WAM block seminars | 22 – 26 Jun 2026 |
| Start of academic year 2026/27 | 14 Sep 2026 |
| Graduation ceremony 2026, KKL Lucerne | 18 Sep 2026 |

Examinations

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| Reserve time slot for oral examinations COS/PRC | 03 Jan 2026 |
| Examination period autumn semester 2025 | 05 – 17 Jan 2026 |
| Publication of Transcripts of Records for the autumn semester 2025 in E-Dossier | 12 Feb 2026 |
| Online registration for retakes | 12 Feb – 05 Mar 2026 |
| Deadline for inspection of the examination records autumn semester 2025 | 05 Mar 2026 |
| Reserve time slot for oral examinations COS/PRC | 03 – 06 Jun 2026 |
| Examination period spring semester 2026 | 08 – 20 Jun 2026 |
| Publication of Transcripts of Records for the spring semester 2026 in E-Dossier | 16 Jul 2026 |
| Online registration for retakes | 16 Jul – 06 Aug 2026 |
| Deadline for inspection of the examination records spring semester 2026 | 06 Aug 2026 |
| Handover of the degree folders to the graduates (graduation ceremony) | 18 Sep 2026 |

Milestones Bachelor Dissertation Project (Bachelor Proposal and Dissertation)

2nd year full-time students / 3rd year part-time students

Information event for students as of week 18

3rd year full-time students / 4th year part-time students

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| Application for the Bachelor Dissertation Project to Student Transfer Services | 15 Oct 2025 |
| Deadline for the submission of the Bachelor Proposal to Student Transfer Services | 05 Dec 2025 |
| Deadline for the submission of the Bachelor Dissertation to Student Transfer Services | 29 May 2026 |