|  |  |
| --- | --- |
| To whom it may concern |  |
| Place, date |

**Confirmation letter English level**

Dear colleagues

I have been asked to write a confirmation letter for Ms/Mr First Name/Name, who is going to apply for the Online Summer Business School 2025 at the Lucerne University of Applied Sciences and Arts – School of Business.

Hereby, **I confirm that Ms/Mr First Name/Name has an English level of X** and is therefore able to attend the Online Summer Business School 2025.

|  |
| --- |
| Yours sincerely |

|  |  |
| --- | --- |
| Name & Signature Coordinator/LecturerFunction |  |