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| To whom it may concern |  |
| Place, date | |

**Confirmation letter English level**

Dear colleagues

I have been asked to write a confirmation letter for Ms/Mr First Name/Name, who is going to apply for the Online Summer Business School 2024 at the Lucerne University of Applied Sciences and Arts – School of Business.

Hereby, **I confirm that Ms/Mr First Name/Name has an English level of X** and is therefore able to attend the Online Summer Business School 2024.

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| Yours sincerely |

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| Name & Signature Coordinator/Lecturer  Function |  |