

Regulations for the Workshops and Laboratories at the Lucerne School of Design, Film and Art

1. Generally, the workshops and labs are open to students and employees of the Lucerne School of Design, Film and Art who have attended the relevant introductory sessions. Managed by experts in their craft, they are central spaces providing infrastructure and equipment for projects carried out in the framework of the School's degree programmes.
2. Requirements for using the workshops:
 - Attendance of an introductory session in which the safe operation and handling of machines, devices and hazardous substances (to the extent that they are used in the workshop) and the relevant techniques are demonstrated.
 - Students are advised to take out theft or liability insurance.
3. By entering a lab or workshop, the user commits to complying with the relevant house rules and acknowledges that they are not allowed
 - to smoke,
 - eat and drink, or
 - use any devices, machines and pieces of equipment for any purpose other than intended.

Please pay special attention to

- Environmental protection and recycling guidelines
 - Fire safety regulations
 - Accident prevention regulations (available at the individual workshops)
 - Specific regulations concerning the operation and handling of machines, devices and hazardous substances.
4. The safety precautions specified by the device manufacturers must be observed, as do SUVA/BfU recommendations.
 5. The machines, tools and devices must be handled with care and kept in good condition. To prevent further damage, any wear and tear, defects, damage and loss of equipment must be reported to the workshop team immediately.
 6. The workshops and labs are restricted to authorised users. Non-university members wishing to use the facilities must consult the head of workshop. Please note that the individual workshops have different terms of use.
 7. It is the personal responsibility of each user to keep their workplace and any workshop equipment and devices used clean and in order.
 8. People causing personal or material damage through unauthorised or improper use of equipment shall be fully liable.

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